

### AGENDA VILLAGE BOARD 4128 HUBERTUS ROAD HUBERTUS, WI 53033 MAY 20, 2021 7:00 P.M.

- 1. Call to Order/Roll Call
- 2. Verification of Compliance with Open Meeting Law
- 3. Pledge of Allegiance
- 4. PRESENTATION: 2020 Groundwater Monitoring Program, Marian Singer, Wellntel
- 5. PUBLIC COMMENTS (Public comments are an opportunity for citizens to voice concerns to the Board regarding reports and discussion/action items on the agenda, only. Public comments are not a public hearing and are typically a one-way conversation from a citizen to the Board. Individual comments shall not exceed 3 minutes, with a total time limit of approximately 20 minutes. Unless part of a Public Hearing, handouts will not be accepted by the Village. Comments beyond 20 minutes will be moved to the end of the meeting at the discretion of the President.)
- 6. CONSENT AGENDA
  - a. Vouchers for Payment
  - b. Treasurer's Report
  - c. Temporary Class "B" / "Class B" Picnic License Application Richfield Historical Society
  - d. Release of Letter of Credit Highland Ridge Subdivision

### 7. PUBLIC HEARING

- a. Discussion regarding Ordinance O2021-05-01, an Ordinance to Rezone a portion of property located at 1810 Old CC (Tax Key: V10\_0146) from Rs-1, Country Estates District and I-1, Institutional District to Rs-1, Country Estates District *Neosho Country Christian School, petitioner* 
  - i. Open Public Hearing
  - ii. Close Public Hearing

### 8. DISCUSSION/ACTION ITEMS

- a. Discussion/Action regarding appointments to the Village's various Boards and Commissions
- b. Discussion/Action regarding Ordinance O2021-05-01, an Ordinance to Rezone a portion of property located at 1810 Old CC (Tax Key: V10\_0146) from Rs-1, Country Estates District and I-1, Institutional District to Rs-1, Country Estates District *Neosho Country Christian School, petitioner*
- c. Discussion/Action regarding an awarding of a road construction bid for St. Augustine Road
- 9. PUBLIC COMMENTS (...Continued)

### 10. CLOSED SESSION

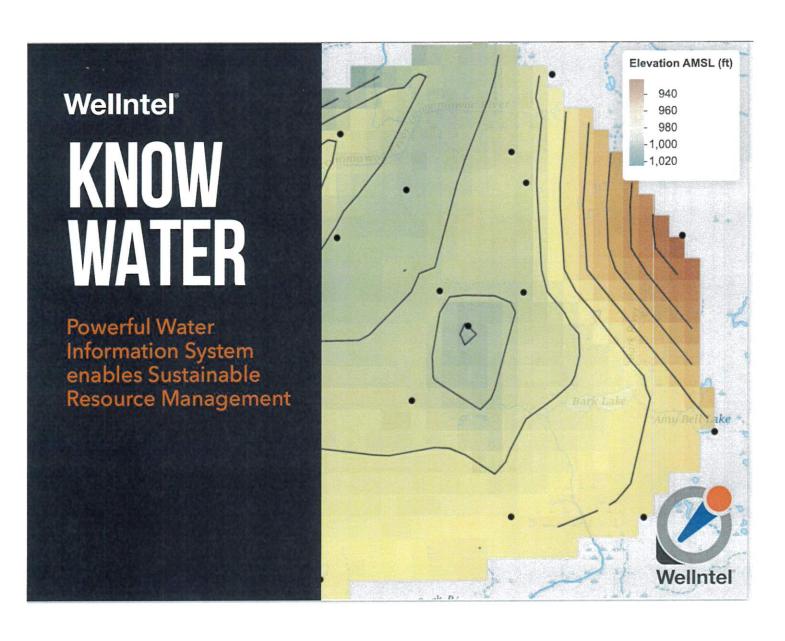
- a. Discussion /Action to enter into Closed Session under Wis. Stats. 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
  - i. Developer's Agreement with Quest Engineering, Inc. for property identified by Tax Key: V10 000800D

### 11. RECONVENE IN OPEN SESSION

a. Discussion/Action regarding matters addressed in Closed Session outlined above

### 12. ADJOURNMENT

Additional explanation of items on the agenda (Communication Forms) can be found on the village's website at <a href="https://www.richfieldwi.gov">www.richfieldwi.gov</a>. Notification of this meeting has been posted in accordance with the Open Meeting Laws of the State of Wisconsin. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made to the Village Clerk's office at 628-2260 or <a href="www.richfieldwi.gov">www.richfieldwi.gov</a> with as much advanced notice as possible.

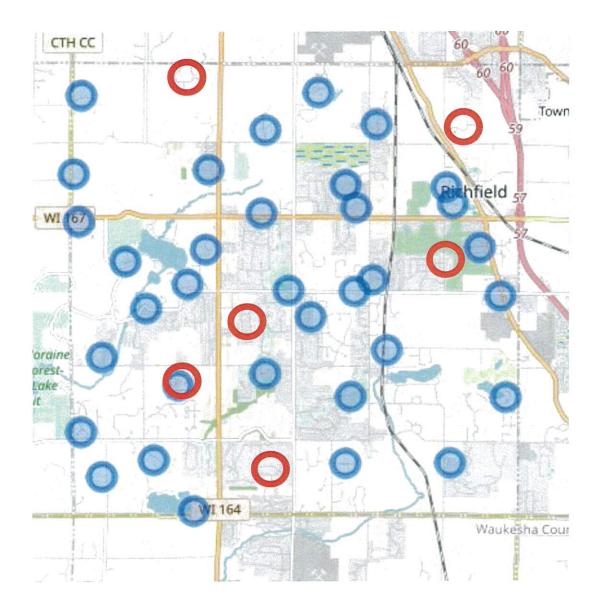


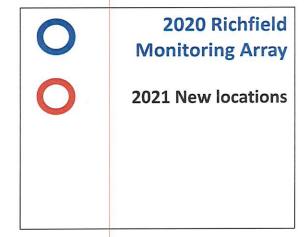
### Groundwater Report to Richfield Village Board

### Status of the Resource 2020

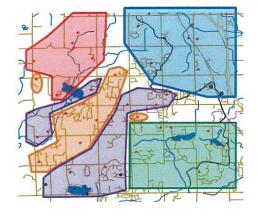
March 18, 2021

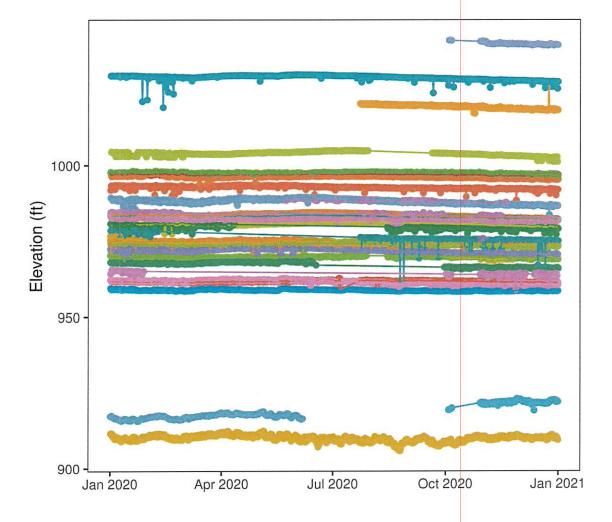
Jenny Ulbricht
Wellntel Technical and
Operations Manager



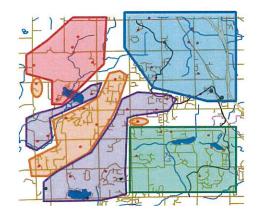








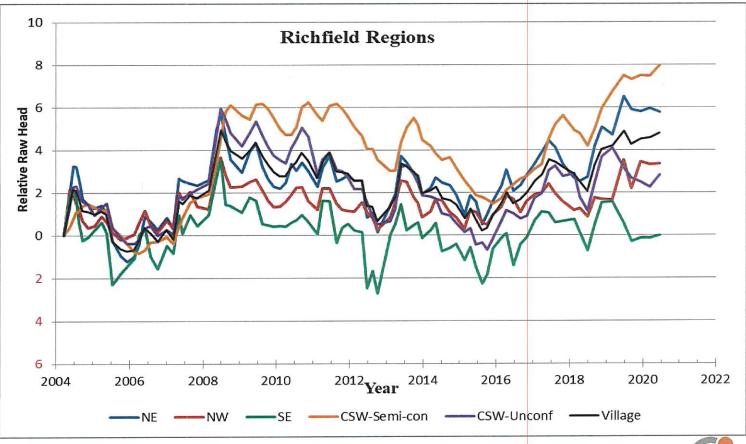




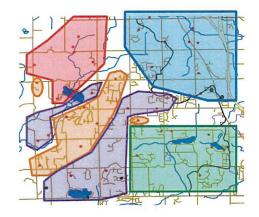
Village water level is up an average of nearly 5.0 feet since 2004.

All regions are also up; SE only slightly up.

But it's difficult to see differences





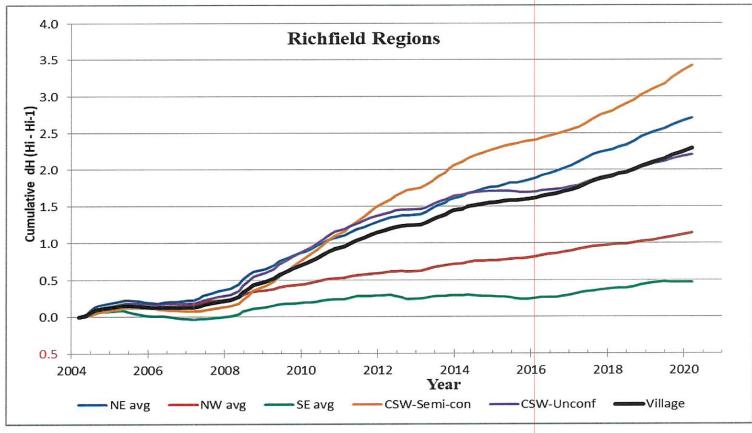


Cumulating each region's change from the starting water levels makes differences more apparent.

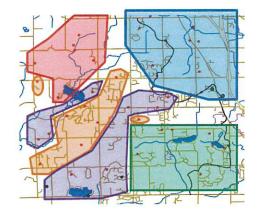
**Shows 2 things:** 

Groundwater supply is doing well.

No major concerns.
All areas increasing
or stable, but
SE bears watching.





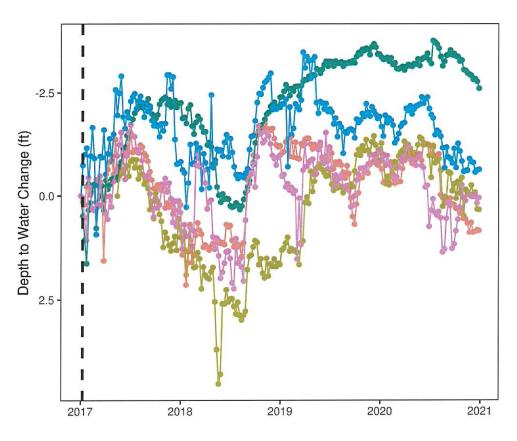


Cumulating each region's change from the starting water levels makes differences more apparent.

Shows 2 things:

Groundwater supply is doing well.

No major concerns. Four areas are increasing, but SE bears watching.



### Well

Northeast

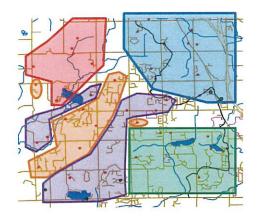
Northwest

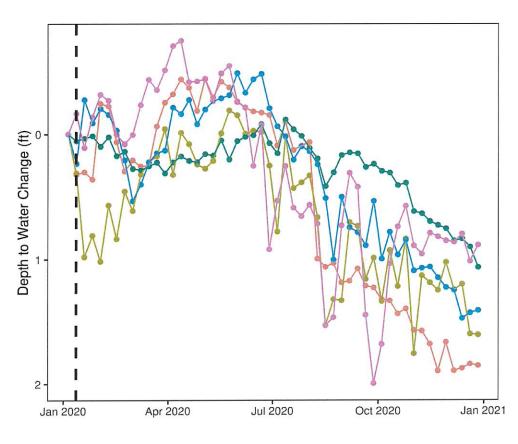
Semi-Confined Central Southwest

Semi-Unconfined Central Southwest

Southeast







### Well

- Northeast
- Northwest
- Semi-Confined Central Southwest
- Semi-Unconfined Central Southwest
- Southeast

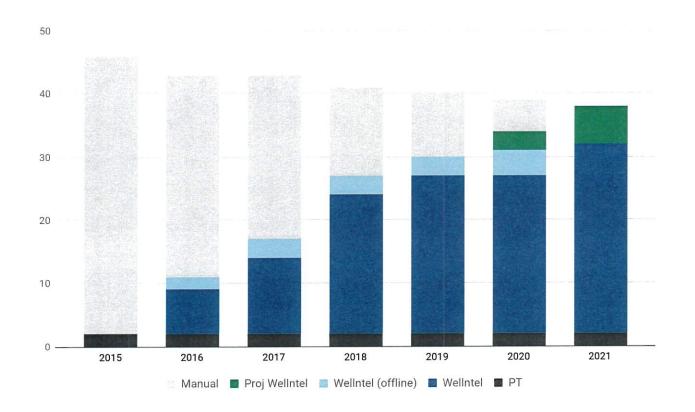


# **Network View**

### PLEASANT HILL RD HOLY HILL RD EEMWOOD RD 167 MEQUON RD Bark Lake Amy Bell-Lake Change (ft) WILLOW CREEK RD Shallower Up Down Deeper Leaflet | Powered by Esri | USGS The National Map: National Boundaries Dataset. 3DEP Elevation Program, Geographic Names Information System, National Hydrography Dataset, National Land Cover Database, National



### Transition to automated and real-time will be complete by year end 2021



- Beginning 2021, 30 Wellntel real-time systems
- Plan to upgrade/ replace/ identify new for 6 locations to have 100% Wellntel systems operating automatically and in real-time
- 2021 year-end monitoring fleet = 38 locations, including 2 pressure transducers which will continue to be manually downloaded



### Wellntel Operation and Maintenance Budget

		2020	2021
	Monitoring Locations	39	38
	Quarterly Visits	3	4
	Wellntel Field Visit: One time upgrade	-	-
Non-Discretionary	Quarterly visits	\$7,500	\$5,000
Non-Discretionary	Data Subscription Services	\$8,475	\$8,094
	Board Presentation and Well owner		
	Letter	\$1,250	\$1,250
	<b>Total Non-Discretionary</b>	\$17,225	\$14,344
	WelIntel Sensor Deployment	\$2,888	\$4,132
Discretionary	Consumables	\$1,018	\$1,678
	<b>Total Discretionary</b>	\$3,906	\$5,810
	Total	<u>\$21,131</u>	<u>\$20,154</u>

- 2021 quarterly are Wellntel system maintenance only no tapedowns
- Discretionary budget took advantage of COVID grant opportunities to convert to 100% Wellntel automated systems - funded Oct 2020
- After 2021, O&M budget focused on Non-Discretionary charges and Consumables/ Replacements





Questions, comments, feedback?



### VILLAGE OF RICHFIELD

### VILLAGE BOARD COMMUNICATION FORM

MEETING DATE: May 20, 2021

SUBJECT: Consent Agenda
DATE SUBMITTED: May 11, 2021

SUBMITTED BY: Jim Healy, Village Administrator

POLICY QUESTION: DOES THE VILLAGE BOARD WISH TO APPROVE THE CONSENT AGENDA?

### ISSUE SUMMARY:

Included for your review are the Vouchers for Payment, Treasurer's Report, Application for a Temporary Class "B" / "Class B" Picnic License for the Richfield Historical Society Art at the Mill event, and Release of Letter of Credit for Highland Ridge Subdivision.

FISCAL	IMPACT:
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REVIEWED BY:

Village Deputy Treasurer

**Initial Project Costs:** 

**Future Ongoing Costs:** 

Physical Impact (on people/space):

Residual or Support/Overhead/Fringe Costs:

### ATTACHMENTS:

- 1. Vouchers for Payment
- 2. Treasurer's Report
- 3. Application for Temporary Class "B" / "Class B" Picnic License Richfield Historical Society
- 4. Release of Letter of Credit Highland Ridge Subdivision

### STAFF RECOMMENDATION:

Motion to approve the Vouchers for Payment, Treasurer's Report, Temporary Class "B" / "Class B" Picnic License Application for the Richfield Historical Society's Art at the Mill event being held on June 19, 2021, and Release of Letter of Credit for Highland Ridge Subdivision.

APPROVED FOR SUBMITTAL BY:

Village Staff Member

BOARD ACTION TAKEN

VILLAGE CLERK USE ONLY

Resolution No.
Ordinance No.
Approved
Other

Continued To:

Referred To:

Denied

File No.

Village Administrator

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17577	<del></del>					262628750104	
17578   22466				AS CORPORATION LOC	5/4/21		
17589   2212   54/21   MENARDS   5.94 PARKS PARTS     17580   5402309787   54/21   MORTON SALT   35,737.32   BULK SAFE-T-SALT- SOLD TO CITY OF WEST BEND     17581   AR138073   54/21   OFFICE COPYING EQUIPMENT LTD   604.68   SHARP COPIER CONTRACT- 03/12/2021 TO 04/11/2021     17582   1326224-IN   54/21   PORT A JOHN   110.00   HANDICAP RESTROOM- BARK LAKE PARK     17583   0700880201-00001   54/21   WE ENERGIES   964.15   BULL PERIOD: 02/18/2021 TO 04/18/2021     17584   21   54/21   TWO BROTHERS AND A MOP   568.00   APRIL CLEANING SERVICES - VILLAGE HALL & DPW     17585   15019   54/21   WASHINGTON CITY SHERIFFS OFFICE   33,295.62   MARCH CONTRACT SERVICES     ACH   0339000202106   54/121   STATE OF WILL E-PAYMENT SERVICES   18,007.86     17586   2021/YR   55/21   CINTAS CORPORATION LOC   273.52   DPW UNIFORM SERVICE     17588   2021/YR   55/21   CINTAS CORPORATION LOC   273.52   DPW UNIFORM SERVICE     17589   21011   55/21   NEU'S BUILDING CENTER INC   89.38   APRIL PURCHASES- DPW & PARKS DEPT PARTS/DPW STOCK/STIHI     17591   3990   55/21   SCHMITT SANTATION   385.00   JAMPIL PURCHASES- DPW & PARKS DEPT PARTS/DPW STOCK/STIHI     17591   3990   55/21   WILLEGE OF REVENUE   1286.43   APRIL PURCHASES- DPW & PARKS DEPT PARTS/DPW STOCK/STIHI     ACH   51/021   WI DEPT OF REVENUE   1,286.43   TATE WITHHOLDING TAX- PE 4/30/21     ACH   55/221   WI RETIREMENT SYSTEM   7,270.32   APRIL CONTRIBUTIONS     17592   51/121   ODTE/FILIPIAX/GIBBB/LALK/MEEKS   498.68   QUARTERLY PR #I     593-17597   51/321   COTE/FILIPIAX/GIBBB/LALK/MEEKS   498.68   QUARTERLY PR #I     17599   28533   51/221   CHARTER COMMUNICATIONS   125.02   SERVICE FROM 05/01/21 THROUGH 05/31/21     17600   28625   51/221   CHARTER COMMUNICATIONS   125.02   SERVICE FROM 05/01/21 THROUGH 05/31/21     17601   V0132219   51/221   MORTON SALT   34,750.38   BULK SAFE-T-SALT-SOLD TO CITY OF WEST BEND     17603   071487673700006   61/221   MERCIRC COMMUNICATIONS   126.00   SERVICE FROM 05/01/21 THROUGH 05/31/21     17605   154178   54/221   ASSOCIATED APPRAISA	CE FEE					22466	
17580							
17581   AR138073   54/21   OFFICE COPYING EQUIPMENT LTD   604.60   SHARP COPIER CONTRACT- 03/12/2021 TO 04/11/2021   17582   1326224-IN   54/21   PORT A JOHN   110.00   HANDICAP RESTROOM- BARK LAKE PARK   17583   201.00001   54/21   WE ENERGIES   964.15   BILL PERIOD; 02/18/2021 TO 04/18/2021   17584   21   54/21   TWO BROTHERS AND A MOP   668.00   APRIL CLEANING SERVICES- VILLAGE HALL & DPW   17585   15019   54/21   SA/21   CINTAS CORPORATION LOC   273.52   DPW UNIFORM SERVICE   SA/21   SA/21   CINTAS CORPORATION LOC   273.52   DPW UNIFORM SERVICE   SA/21   SCHMITT SANITATION   365.00   ANNUAL MEMBERSHIP FEE   SA/21   SCHMITT SANITATION   365.00   ANNUAL MEMBERSHIP FEE   SA/21   SCHMITT SANITATION   365.00   JOHN PHOLDING TANK. NORTH TANK & CONCESSION STAND / SEPT   SA/201   SA/21   SCHMITT SANITATION   365.00   ANNUAL MEMBERSHIP FEE   SA/21   SCHMITT SANITATION   365.00   SA/21   ANDUAL MEMBERSHIP FEE   SA/221   ANDUAL MEMBERSHIP FEE   SA/221   ANDUAL MEMBERSHIP FEE   SA/221   ANDUAL MEMBERS	)						
17582   1326224-IN   5/4/21   PORT A JOHN   110.00   HANDICAP RESTROOM-BARK LAKE PARK   17583   0700680201-00001   5/4/21   WE ENERGIES   964.15   81L PERIOD: 02/18/2021 TO 04/18/2021   17587   15019   5/4/21   TWO BROTHERS AND A MOP   586.00   APRIL CLEANING SERVICES-VILLAGE HALL & DPW   17585   15019   5/4/21   STATE OF WIE PAYMENT SERVICES   18,007.86   JUNE HEALTH INSURANCE PREMIUM   17587   25/5/21   CINTAS CORPORATION LOC   273.52   DPW UNIFORM SERVICE   17588   2021/YR   5/5/21   CINTAS CORPORATION LOC   273.52   DPW UNIFORM SERVICE   17589   5/5/21   SCHIMIT SANITATION   365.00   PUMP HOLDING TANK, NORTH TANK & CONCESSION STAND / SEPT 17590   21011   5/5/21   SCHIMIT SANITATION   365.00   PUMP HOLDING TANK, NORTH TANK & CONCESSION STAND / SEPT 17590   3990   5/5/21   SCHIMIT SANITATION   385.00   PUMP HOLDING TANK, NORTH TANK & CONCESSION STAND / SEPT 17590   25/21   MILUS BUILDING CENTER INC   89.38   APRIL PURCHASES- DPW & PARKS DEPT PARTS/DPW STOCK/STIHL ACH   5/20/21   WI RETIREMENT SYSTEM   1,286.43   STATE WITHHOLDING TAX- PE 4/30/21   WI DEPT OF REVENUE   1,286.43   STATE WITHHOLDING TAX- PE 4/30/21   WI RETIREMENT SYSTEM   7,270.32   APRIL CONTRIBUTIONS   499.68   CUJARTERLY PR #I   17599   26353   5/12/21   COTE/FILIPIAK/GIBBALALK/MEEKS   499.68   CUJARTERLY PR #I   17599   26353   5/12/21   COTE/FILIPIAK/GIBBALALK/MEEKS   499.68   CUJARTERLY PR #I   17599   26353   5/12/21   CHARTER COMMUNICATIONS   125.02   SERVICE FROM 05/01/21 THROUGH 05/31/21   17601   V0132219   5/12/21   CHARTER COMMUNICATIONS   125.02   SERVICE FROM 05/01/21 THROUGH 05/31/21   17601   V0132219   5/12/21   CHARTER COMMUNICATIONS   125.02   SERVICE FROM 05/01/21 THROUGH 05/31/21   17601   V0132219   5/12/21   CHARTER COMMUNICATIONS   125.02   SERVICE FROM 05/01/21 THROUGH 05/31/21   17601   V0132219   5/12/21   CHARTER COMMUNICATIONS   125.02   SERVICE FROM 05/01/21 THROUGH 05/31/21   17601   V0132219   5/12/21   CHARTER COMMUNICATIONS   125.02   SERVICE FROM 05/01/21 THROUGH 05/31/21   17601   V0132219   5/12/21   MUNI							
17583   0700680201-00001   54/21   WE ENERGIES   964.15   BILL PERIOD; 02/18/2021 TO 04/18/2021   17584   21   54/21   WO BROTHERS AND A MOP   568.00   APRIL CLEANING SERVICES - VILLAGE HALL & DPW   17585   15019   54/21   WASHINGTON CTY SHERIFFS OFFICE   33,295.62   MARCH CONTRACT SERVICES - VILLAGE HALL & DPW   17586   S66.01   APRIL CLEANING SERVICES - VILLAGE HALL & DPW   17587   S6/21   CINTAS CORPORATION LOC   273.52   DPW UNIFORM SERVICE   18,007.66   JUNE HEALTH INSURANCE PREMIUM   17588   20211/7R   55/21   LAKE AREA PUBLIC WORKS ASSOC   75.00   ANNUAL MEMBERSHIP FEE   17589   21011   57/21   INEUS BUILDING CENTER INC   89.81   APRIL PURCHASES - DPW & PARKS DEPT PARTS/DPW STOCK/STIML   17590   21011   57/21   NEUS BUILDING CENTER INC   89.81   APRIL PURCHASES - DPW STOCK/STIML   17590   25/212   WI DEPT OF REVENUE   1,286.43   STATE WITHHOLDING TAX- PE 4/30/21   WI DEPT OF REVENUE   1,286.43   STATE WITHHOLDING TAX- PE 4/30/21   WI DEPT OF REVENUE   1,286.43   STATE WITHHOLDING TAX- PE 4/30/21   POSTMASTER   1,013.88   NEWSLETTER MAYJUNNE POSTAGE   400.47   CUARTERLY PR #1   17590   26363   57/12/1   POSTMASTER   1,013.88   NEWSLETTER MAYJUNNE POSTAGE   1,720.32   APRIL PURCHASES - DPW \$10.00   10.00							
17584   21   54/21   WO BROTHERS AND A MOP   568.00   APRIL CLEANING SERVICES - VILLAGE HALL & DPW     17585   15019   54/21   WASHINGTON CTY SHERIFFS OFFICE   33,295.62   MARCH CONTRACT SERVICES     17587   54/21   STATE OF WI E-PAYMENT SERVICES   18,007.88   JUNE HEALTH INSURANCE PREMIUM     17587   55/5/21   LAKE AREA PUBLIC WORKS ASSOC   75.00   ANNUAL MEMBERSHIP FEE     17588   2021/NR   55/5/21   LAKE AREA PUBLIC WORKS ASSOC   75.00   ANNUAL MEMBERSHIP FEE     17589   21011   55/5/21   NEU'S BUILDING CENTER INC   89.38   APRIL PURCHASES - DPW & PARKS DEPT PARTS/DPW STOCK/STIHL     17591   3990   55/5/21   FALLS AUTO PARTS & SUPPLIES INC   415.43   APRIL PURCHASES - DPW & TARKS DEPT PARTS/DPW STOCK/STIHL     17591   3990   55/5/21   FALLS AUTO PARTS & SUPPLIES INC   416.43   APRIL PURCHASES - DPW & TARKS DEPT PARTS/DPW STOCK/STIHL     17592   4710/21   WI DEPT OF REVENUE   1,286.43   STATE WITHHOLDING TAX-PE 4/30/21     17593   5711/21   POSTMASTER   1,013.68   NEWSLETTER MAY/JUNE POSTAGE     ACH   57/3/21   VILLAGE OF RICHFIELD   1,003.68   QUARTERILY PR #1     17599   26363   57/12/21   COTE/PILIPIAK/GIBBA/LLK/MEEKS   498.68   QUARTERILY PR #1     17599   26363   57/12/21   COTE/PILIPIAK/GIBBA/LLK/MEEKS   498.68   QUARTERILY PR #1     17599   26363   57/12/21   CHARTER COMMUNICATIONS   125.02   SERVICE FROM 05/01/21 THROUGH 05/31/21     17600   28925   57/12/21   CHARTER COMMUNICATIONS   125.02   SERVICE FROM 05/01/21 THROUGH 05/31/21     17601   V0132219   57/12/21   CHARTER COMMUNICATIONS   126.02   SERVICE FROM 05/01/21 THROUGH 05/31/21     17602   57/12/21   DIGITAL EDGE COPY & PRINT   26.07.76   BILL PERIOD: 03/27/2021 TO 04/27/2021     17604   57/12/21   WE ENERGIES   2.005.76   BILL PERIOD: 03/27/2021 TO 04/27/2021     17604   57/12/21   WE ENERGIES   2.005.76   BILL PERIOD: 03/27/2021 TO 04/27/2021     17605   154178   57/12/21   MENICIPAL LAW & LITIGATION   9.676.41   MARCH & APRIL LEGAL SERVICES							
17585   15019	N						
ACH   0339000202106   6/11/21   STATE OF WI E-PAYMENT SERVICES   18,007,86   JUNE HEALTH INSURANCE PREMIUM   17587   2/5/21   CINTAS CORPORATION LOC   273.32   DPW UNIFORM SERVICE   17588   2021/YR   5/5/21   LAKE AREA PUBLIC WORKS ASSOC   76.00   ANNUAL MEMBERSHIP FEE   17589   5/6/21   SCHMITT SANITATION   365.00   PUMP HOLDING TANK- NORTH TANK & CONCESSION STAND / SEPT   17590   21011   5/5/21   NEUS BUILDING CENTER INC   89.38   APRIL PURCHASES- DPW & PARKS DEPT PARTS/DPW STOCK/STIML   17591   3990   5/5/21   FALLS AUTO PARTS & SUPPLIES INC   416.34   APRIL PURCHASES- DPW & TOCK/AIR HOSE & END/FIRE DEPT PART   17596   5/10/21   WI DEPT OF REVENUE   1,286.43   STATE WITHHOLDING TAX- PE 4/30/21   ACH   5/20/21   WI DEPT OF REVENUE   1,286.43   STATE WITHHOLDING TAX- PE 4/30/21   POSTMASTER   1,013.88   NEWSLETTER MAYJUNIE POSTAGE   ACH   5/13/21   POSTMASTER   1,013.88   NEWSLETTER MAYJUNIE POSTAGE   1,013.88   NEWSLETTER MAYJUNIE POSTAGE   4,043.47   CUARTERLY PR #1   4,043.47   CUARTERLY PR #1   4,044.47   ELECTRONIC FEDERAL TAX PMT   261.70   FICA TAX- QUARTERLY PR #1   4,044.47   ELECTRONIC FEDERAL TAX PMT   261.70   FICA TAX- QUARTERLY PR #1   1,044.47   ELECTRONIC FEDERAL TAX PMT   261.70   FICA TAX- QUARTERLY PR #1   1,044.47   ELECTRONIC FEDERAL TAX PMT   261.70   FICA TAX- QUARTERLY PR #1   1,044.47   ELECTRONIC FEDERAL TAX PMT   261.70   FICA TAX- QUARTERLY PR #1   1,044.47   ELECTRONIC FEDERAL TAX PMT   261.70   FICA TAX- QUARTERLY PR #1   1,044.47   ELECTRONIC FEDERAL TAX PMT   261.70   FICA TAX- QUARTERLY PR #1   1,044.47   ELECTRONIC FEDERAL TAX PMT   261.70   FICA TAX- QUARTERLY PR #1   1,044.47   ELECTRONIC FEDERAL TAX PMT   261.70   FICA TAX- QUARTERLY PR #1   1,044.47   ELECTRONIC FEDERAL TAX PMT   261.70   FICA TAX- QUARTERLY PR #1   1,044.47   ELECTRONIC FEDERAL TAX PMT   261.70   FICA TAX- QUARTERLY PR #1   1,044.47   ELECTRONIC FEDERAL TAX PMT   261.70   FICA TAX- QUARTERLY PR #1   1,044.47   ELECTRONIC FEDERAL TAX PMT   261.70   FICA TAX- QUARTERLY PR #1   1,044.47   ELECTRONIC FEDERA							
17587   5/8/21   CINTAS CORPORATION LOC   273.52   DPW UNIFORM SERVICE   17588   2021/NR   5/9/21   LAKE AREA PUBLIC WORKS ASSOC   75.00 ANNUAL MEMBERSHIP FEE   15/889   S/5/21   SCHIMTT SANITATION   385.00 PUMP HOLDING TANK. NORTH TANK & CONCESSION STAND / SEPT 17590   21011   5/5/21   NEU'S BUILDING CENTER INC   89.38   APRIL PURCHASES- DPW & PARKS DEPT PARTS/DPW STOCK/STIHL 17591   3990   5/5/21   FALLS AUTO PARTS & SUPPLIES INC   416.43   APRIL PURCHASES- DPW STOCK/AIR HOSE & END/FIRE DEPT PART ACH   5/10/21   WI DEPT OF REVENUE   1,286.43   STATE WITHHOLDING TAX- PE 4/30/21   APRIL PURCHASES- DPW STOCK/AIR HOSE & END/FIRE DEPT PART ACH   5/10/21   WI RETIREMENT SYSTEM   7,270.32   APRIL CONTRIBUTIONS   17,270.32   APRIL PURCHASES DPW STOCK/AIR HOSE & END/FIRE DEPT PART   1,013.68   NEWSLETTER MAY/JUNE POSTAGE   1,013.69   NEW	" "						
17588   2021/YR   5/5/21   LAKE AREA PUBLIC WORKS ASSOC   76.00   ANNUAL MEMBERSHIP FEE   17589   5/5/21   SCHMITT SANITATION   365.00   PUMP HOLDING TANK. NORTH TANK & CONCESSION STAND / SEPT 17590   21011   5/5/21   NEU'S BUILDING CENTER INC   89.38   APRIL PURCHASES. DPW & PARKS DEPT PARTS/DPW STOCK/STIHL   17591   3990   5/5/21   FALLS AUTO PARTS & SUPPLIES INC   415.43   APRIL PURCHASES. DPW STOCK/AIR HOSE & END/FIRE DEPT PART   1.286.43   STATE WITHHOLDING TAX. PE 4/30/21   WI RETIREMENT SYSTEM   7,270.32   APRIL CONTRIBUTIONS   17592   S/11/21   POSTMASTER   1.013.68   NEWSLETTER MAY/JUNE POSTAGE   4.004   5/3/21   VILLAGE OF RICHFIELD   1.080.47   QUARTERLY PR #/1   5/3-17597   5/13/21   COTE/FILIPIAK/GIBB/LALK/MEEKS   498.68   QUARTERLY PR #/1   5/3-17599   26353   5/12/21   COTE/FILIPIAK/GIBB/LALK/MEEKS   498.68   QUARTERLY PR #/1   5/3-17599   26353   5/12/21   COTE/FILIPIAK/GIBB/LALK/MEEKS   498.68   QUARTERLY PR #/1   5/3-17599   26353   5/12/21   COTE/FILIPIAK/GIBB/LALK/MEEKS   498.68   CONSTRUCTION SIGN   5/12/21   COTE/FILIPIAK/GIBB/LALK/MEEKS   498.68   CONSTRUCTION SIGN   5/12/21   MEDICAR STOCK   498.68   ATHLETIC FIELD MARKING-WHITE-SOS   5						0001300202100	
17589						2024 N/B	
17590   21011   5/5/21   NEU'S BUILDING CENTER INC   89.38   APRIL PURCHASES- DPW & PARKS DEPT PARTS/DPW STOCK/STINI   17591   3990   5/5/21   FALLS AUTO PARTS & SUPPLIES INC   415.43   APRIL PURCHASES- DPW & TOCK/AIR HOSE & END/FIRE DEPT PART   ACH   5/20/21   WI RETIREMENT SYSTEM   7,270.32   APRIL CONTRIBUTIONS   3/11/21   POSTMASTER   1,013.68   NEWSLETTER MAY/JUNE POSTAGE   ACH   5/13/21   VILLAGE OF RICHFIELD   1,280.43   STATE WITHHOLDING TAX- PE 4/30/21   APRIL CONTRIBUTIONS   1,013.68   NEWSLETTER MAY/JUNE POSTAGE   ACH   5/13/21   VILLAGE OF RICHFIELD   1,080.48   QUARTERLY PR #1   498.68   APRIL PURCHASES DPW & PROMOBIO/121 THROUGH 06/31/21   ELECTRONIC FEGERAL TAX PMT   281.70   FIGCA TAX- QUARTERLY PR #1   498.68   APRIL PURCHASES DPW & PROMOBIO/121 THROUGH 06/31/21   498.69   498.68   APRIL PURCHASES DPW & PARKS DEPT PARTS/DPW STOCK/STINIC PARTS DEVICE PARTS DE	ON CTAND COUNTY OVOCAL PROCESS					2021/TK	
17591   3990   6/6/21   FALLS AUTO PARTS & SUPPLIES INC   416.43   APRIL PURCHASES- DPW STOCK/AIR HOSE & END/FIRE DEPT PART						04044	
ACH 5/10/21 WI DEPT OF REVENUE 1,286.43 STATE WITHHOLDING TAX- PE 4/30/21 ACH 5/20/21 WI RETIREMENT SYSTEM 7,270.32; APRIL CONTRIBUTIONS S/11/21 POSTMASTER 1,018.88 NEWSLETTER MY/JUNE POSTAGE ACH 5/13/21 VILLAGE OF RICHFIELD 1,080.47 QUARTERLY PR #1 1993-17597 5/13/21 COTE/FILIPIAX/GIBB/LALK/MEEKS 496.88 QUARTERLY PR #1 17598 0041311050121 5/12/21 ELECTRONIC FEDERAL TAX PMT 261,70   FICA TAX- QUARTERLY PR #1 17599 26353 6/12/21 EH WOLF & SONS INC 3,271.42   APRIL FUEL - GAS & DIESEL 1,70   FICA TAX- QUARTERLY PR #1 17601 V0132219 5/12/21 DIGITAL EGGE COPY & PRINT 24.00 CONSTRUCTION SIGN 17601 V0132219 5/12/21 MS ENERGIES 5.0   MATCH STATE S							
ACH	J/FIKE DEPT PARTS					3990	
17592	··						
ACH	,, =u==						
593-17597   5/13/21   COTE/FILIPIAK/GIBB/LALK/MEEKS   498.68   QUARTERLY PR #1							
ACH   5/14/21   SLECTRONIC FEDERAL TAX PMT   261,70   FICA TAX - QUARTERLY PR #1   17598   0041311950121   5/12/21   CHARTER COMMUNICATIONS   125.02   SERVICE FROM 05/01/21 THROUGH 05/31/21   17690   28925   5/12/21   SH WOLF & SONS INC   3,271.42   APRIL PULL- GAS & DIESEL   17601   V0132219   5/12/21   HALLMAN LINDSAY PAINTS   86.88   ATHLETIC FIELD MARKING- WHITE- SOS   17602   5/12/21   HALLMAN LINDSAY PAINTS   86.88   ATHLETIC FIELD MARKING- WHITE- SOS   17603   071487873700008   5/12/21   WE ENERGIES   2,067.76   BILL PERIOD: 03/27/2021 TO 04/27/2021   17604   5/12/21   PAUL FELICIAN   50.00   REFUND DEPOSIT- NATURE PARK SHELTER 4/24/21   17605   154178   5/12/21   ASSOCIATED APPRAISAL   3,750.00   MAY PROFESSIONAL SERVICES AGREEMENT   17606   15678   5/678 / 56907   5/12/21   MUNICIPAL LAW & LITIGATION   9,676.41   MARCH & APRIL LEGAL SERVICES   17607   56748 / 56907   5/12/21   ONTECH SYSTEMS INC   562.50   ANNUAL APPRIVER SECURITY / APRIL ANTIVIRUS, WEBROOT & MARCH & APRIL LEGAL SERVICES							
17598   0041311050121   5/12/21   CHARTER COMMUNICATIONS   125.02   SERVICE FROM 05/01/21 THROUGH 05/31/21   17599   26363   5/12/21   EH WOLF & SONS INC   3,271.42   APRIL FUEL - GAS & DIESEL   17601   28825   5/12/21   DIGITAL EDGE COPY & PRINT   24.00   CONSTRUCTION SIGN   17601   V0132219   5/12/21   MARTON SALT   34.750.38   BULK SARE-T-SALT - SOLD TO CITY OF WEST BEND   17603   07/1487673700008   5/12/21   WE ENERGIES   2,087.76   BILL PERIOD: 03/27/2021 TO 04/27/2021   17604   5/12/21   PAUL FELICIAN   50.00   REFUND DEPOSIT - NATURE PARK SHELTER 4/24/21   17605   154178   5/12/21   ASSOCIATED APPRAISAL   3,750.00   MAY PROFESSIONAL SERVICES AGREEMENT   17606   156748 / 56907   5/12/21   MINICIPAL LAW & LITIGATION   9,676.41   MARCH & APRIL LEGAL SERVICES		QUARTERLY PR #1	498.68				
17599         26353         5/12/21         EH WOLF & SONS INC         3,271.42         APRIL FUEL- GAS & DIESEL           17600         28625         5/12/21         DIGITAL EDGE COPY & PRINT         24.00 CONSTRUCTION SIGN           17601         V0132219         5/12/21         HALLMAN LINDSAY PAINTS         65.88 ATHLETIC FIELD MARKING- WHITE- SOS           17602         5/12/21         MORTON SALT         34,750.38 IBULK SAFE-T-SALT. SOLD TO CITY OF WEST BEND           17603         071487673700008         6/12/21         WE ENERGIES         2,067.70 BILL PERIOD: 03/27/2021 TO 04/27/2021           17604         5/12/21         PAUL FELICIAN         50.00 REFUND DEPOSIT- NATURE PARK SHELTER 4/24/21           17605         154178         5/12/21         ASSOCIATED APPRAISAL         3,750.00 MAY PROFESSIONAL SERVICES AGREEMENT           17606         13570         5/12/21         MUNICIPAL LAW & LITIGATION         9,676.41 MARCH & APPIL LEGAL SERVICES           17607         56748 / 56907         5/12/21         ONTECH SYSTEMS INC         562.50 ANNUAL APPRIVER SECURITY / APRIL ANTIVIRUS, WEBROOT & MARCH & APRIL LEGAL SERVICES							
17599         26353         5/12/21         EH WOLF & SONS INC         3,271.42         APRIL FUEL- GAS & DIESEL           17600         28625         5/12/21         DIGITAL EDGE COPY & PRINT         24.00 CONSTRUCTION SIGN           17601         V0132219         5/12/21         HALLMAN LINDSAY PAINTS         65.88 ATHLETIC FIELD MARKING- WHITE- SOS           17602         5/12/21         MORTON SALT         34,750.38 IBULK SAFE-T-SALT. SOLD TO CITY OF WEST BEND           17603         071487673700008         6/12/21         WE ENERGIES         2,067.70 BILL PERIOD: 03/27/2021 TO 04/27/2021           17604         5/12/21         PAUL FELICIAN         50.00 REFUND DEPOSIT- NATURE PARK SHELTER 4/24/21           17605         154178         5/12/21         ASSOCIATED APPRAISAL         3,750.00 MAY PROFESSIONAL SERVICES AGREEMENT           17606         13570         5/12/21         MUNICIPAL LAW & LITIGATION         9,676.41 MARCH & APPIL LEGAL SERVICES           17607         56748 / 56907         5/12/21         ONTECH SYSTEMS INC         562.50 ANNUAL APPRIVER SECURITY / APRIL ANTIVIRUS, WEBROOT & MARCH & APRIL LEGAL SERVICES		SERVICE FROM 05/01/21 THROUGH 05/31/21	125.02	RTER COMMUNICATIONS	5/12/21	0041311050121	17598
17600   28825   6/12/21   DIGITAL EDGE COPY & PRINT   24.00   CONSTRUCTION SIGN     17601   V0132219   6/12/21   HALLMAN LINIDSAY PAINTS   86.88  ATHLETIC FIELD MARKING-WHITE- SOS     17602   5/12/21   MORTON SALT   34.750.38  BULK SAFE-T-SALT- SOLD TO CITY OF WEST BEND     17603   071487673700008   6/12/21   WE ENERGIES   2,067.70  BILL PERIOD: 03/27/2021 TO 04/27/2021     17604   5/12/21   PAUL FELICIAN   50.00   REFUND DEPOSIT- NATURE PARK SHELTER 4/24/21     17605   154178   5/12/21   ASOCIATED APPRAISAL   3,750.00   MAY PROFESSIONAL SERVICES AGREEMENT     17606   13570   5/12/21   MUNICIPAL LAW & LITIGATION   9,676.41   MARCH & APPIL LEGAL SERVICES     17607   56748 / 56907   5/12/21   ONTECH SYSTEMS INC   562.50   ANNUAL APPRIVER SECURITY / APRIL ANTIVIRUS, WEBROOT & MARCH & APPIL LEGAL SERVICES     17608   13670   5/12/21   ONTECH SYSTEMS INC   562.50   ANNUAL APPRIVER SECURITY / APRIL ANTIVIRUS, WEBROOT & MARCH & APPIL LEGAL SERVICES		APRIL FUEL- GAS & DIESEL	3,271,42				
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TOTAL PAYOURS		6	400 001	A) BAYOU KA			
TOTAL BATCH #2 192,631.85 Checks written May		Unecks written May	192,631.86	AL DATCH #Z			
		1					

### VILLAGE OF RICHFIELD Treasurer's Report for April 30, 2021

	BANK ACC	DUN	T BALANCES				
	Interest Rate	J	Beginning Balance April 1, 2021	Inte	erest Earned		Ending Balance April 30, 2021
Landmark Checking Account	0.25%	\$	1,531,680,38	\$	312,20	\$	1,537,144.32
LGIP General Fund	0.05%	\$	2,945,243,60	\$	113.14	\$	2,945,356.74
LGIP Fire Impact Fees	0.05%	\$	8,22	\$		\$	8.22
LGIP Park Impact Fees	0.05%	\$	111,771.22	\$	4.29	\$	111,775.51
LGIP Tax Account	-	\$	-	\$	-	\$	
Forte Comm Invest MMDA PB	0.25%	\$	127,996.82	\$	10.87	\$	128,007.69
Forte Comm Invest MMDA PB	0,35%	\$	260,462,22	\$	35,68	\$	260,497.90
Forte Comm Invest MMDA N/P	0.35%	\$	275,073.49	\$	10,55	\$	275,084.04
Forte Comm Invest MMDA N/P	0.10%	\$	33,600.00	\$	0.37	\$	33,600.37
Westbury Bank MM Account	0.10%	\$	258,676.67	\$	21,26	\$	258,697.93
	CERTIFICA	ГES	OF DEPOSIT				
	Purchase Date		Expiration Date	In	terest Rates		Amount
Westbury Bank- 18 Month BMO Harris Bank- 11 Month	April 24, 2018 June 24, 2020		April 24, 2021 May 24, 2021		* 0.80%	Trans t	o Forte \$275,073.49 267,983.43
** All CD's are fully FDIC insured*	*						
LETTERS OF CR	EDIT/PERFORMA	NCE	BONDS/DEVEL	OPER	GUARANT	EES	
	Purchase Date		Expiration Date				Amount
US Bank National Association Kwik Trip Ine)	January 4, 2019		January 4, 2021			\$	202,950.00
Horicon Bank Steven Schmidt- Whitetail Run Road Ext)	January 17, 2019		January 17, 2021		*	Trans	to Forte \$33,600.00
Forte Bank Monches Investments LLC- Escrow of Funds)	July 2, 2019					\$	71,485.52

excet/mydocuments/treasurersreport.xls

Due May 4

NO LIQUOR

### Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal		
Town Village City of Richfield	Application Date: 4 4 4	-
The named organization applies for: (check appropriate box(es).)  A Temporary Class "B" license to sell fermented malt beverage  A Temporary "Class B" license to sell wine at picnics or similar	s at picnics or similar gatherings under s. 125.26(6), Wis. Stats. gatherings under s. 125.51(10), Wis. Stats.	
at the premises described below during a special event beginning to comply with all laws, resolutions, ordinances and regulations (stand/or-wine-if the-license-is-granted:	ate, federal or local) affecting the sale of fermented malt beverages	
1. Organization (check appropriate box) → ☐ Bona fide Club	Church Lodge/Society	
	nization :::::□ Fair Association ::::::::::::::::::::::::::::::::::::	
	Richfile/d, WI 53076	-
(c) Date organized 1997 (Company of the company of	the most war and the control of the agency of the con-	
(d) If corporation, give date of incorporation	<del>'Z</del>	
(e) If the named organization is not required to hold∕a Wiscons box: 万♠	in seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this	5
(f) Names and addresses of all officers:  PresidentSusan Sawdey		_
Vice President <u>Peter Samson</u>	destination destination of the contract of the	
Secretary <u>Joan Crivello</u>	transport to the first grant	_
Treasurer Lois Hessenauch		<u>:</u>
(g) Name and address of manager or person in charge of affair  3339 Mount Lane, Hub	ertus, WI 53033	- -
Location of Premises Where Beer and/or Wine Will Be So Beverage Records Will be Stored:	ld, Served, Consumed, or Stored, and Areas Where Alcoho	il
(a) Street number 4399 Pleasant H, 11	'Rd	_
(b) Lot	Block	_
(c) Do premises occupy all or part of building?		_
(a) If part of building, describe fully all premises covered under to cover:	this application, which floor or floors, or room or rooms, license i	S
er dan die dan	resource in the company of the second of the RECEIVED	,
3. Name of Event (a) List name of the event Art at the M	7, //	
(b) Dates of event 6/19/2021	The second of th	- = n
on the first the American of the American strain of the American American Strain of the Am	我是一些,然后就是我们就被我的的人,我们就是这个人的人。" <b>VILLAGE OF RICHFI</b> RATION (2015年),我们也是一个人的人,我们也是一个人的人,我们也是一个人的人。	
The Officer(s) of the organization, individually and together, declare		a_
tion is true and correct to the best of their knowledge and belief.	The of the fifth of the second	
The state of the property of the state of th	McMTeld MSTOVICAL DOCIETO	_
Pot of the same	Traine of Organization	
Officer (Signature/date)	Officer Officer (Signature Idate)	_
Officer (Signature/date)	Officer Jour M. Cawello (Signature/date)	_
Date Filed with Clerk 4/29/21	Date Reported to Council or Board 5/19/202	7
Date Granted by Council	License No. 1986 1986 1986 1986 1986 1986 1986 1986	<del>.</del> 
	Wisconsin Department of Reven	



engineering | architecture | environmental | surveying landscape architecture | planning | economic development

262-204-2360 800-472-7372 FAX 262-375-2688 www.cedarcorp.com

May 14, 2021

Mr. James Healy, Village Administrator Village of Richfield 4128 Hubertus Road Hubertus, WI 53033

RE:

Highland Ridge Subdivision

Letter of Credit

Dear Mr. Healy:

All construction of improvements has been completed and the one-year Guarantee of Improvements will be reached on May 21. We recommend release of the Letter of Credit.

Please contact me at our Cedarburg office (phone 262-204-2341) if you require any additional information or if you have any questions.

Sincerely,

CEDAR CORPORATION

Ronald D. Dalton, P.E. *Director/Office Manager* 

RDD/rm

Cedarburg

Green Bay

Madison

Menomonie



### VILLAGE OF RICHFIELD

### VILLAGE BOARD COMMUNICATION FORM

MEETING DATE: May 20, 2021

SUBJECT: Neosho Country Christian School Inc. d/b/a St. Augustine Catholic School - Rezoning

Petition for property located at 1810 Old CC (Tax Key: V10 0146)

DATE SUBMITTED: May 12, 2021

SUBMITTED BY: Jim Healy, Village Administrator

POLICY QUESTION: DOES THE VILLAGE BOARD WISH TO ACCEPT THE RECOMMENDATION OF THE PLAN COMMISSION FOR THE PROPOSED REZONING OF THE SUBJECT PROPERTY FROM RS-1, COUNTRY ESTATES DISTRICT AND I-1, INSTITUTIONAL DISTRICT TO RS-1, COUNTRY ESTATES DISTRICT?

### ISSUE SUMMARY:

In December of 2020, the Neosho Country Christian School d/b/a St. Augustine Catholic School executed the purchase of real property, the former Plat School, from Mr. John Loosen d/b/a Monches Property LLC. In September of 2020, the Plan Commission reviewed and approved the proposed Plan of Operation for St. Augustine Catholic School at the site of the former Plat School. As discussed by Staff to the Plan Commission back in September, with the school looking to move to the former Plat School, the future use of their current building at 1810 Old CC (Tax Key: V10\_0146) was uncertain. With the school location proposed to be moved for the start of the 2021-22 school year, St. Augustine Catholic School is now working with a private individual for the purchase of their soon-to-be former school.

What has been conveyed to Village Staff is the subject property and former school building will be utilized as a single-family residential use. As such, the owners petitioned the Village to amend its Future Land Use Map to reflect that desired change. On the Village's Future Land Use Map, the subject property was shown as being "Institutional". Prior to the Public Hearing held by the Village Board in April, a "Community Sensitivity Meeting" was held at St. Augustine Catholic School on Thursday, April 8<sup>th</sup> from 5PM-6PM. This meeting was held pursuant to the adopted Public Participation Plan and people who live in proximity to the subject property were notified via First Class Mail. Additionally, information related to the proposed change was placed on the Village's website for the public to review and the appropriate notice requirements will be sent to the required parties like various State agencies and local libraries serving our community as outlined in the Resolution.

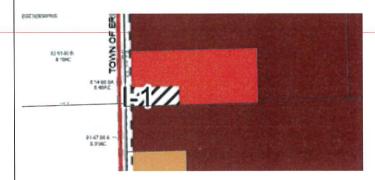
At the conclusion of the scheduled Public Hearing, the Board voted to change that designation on the Future Land Use Map to "Single Family". From the Village's standpoint, this type of a "use" for this site is entirely appropriate and fits into the rural and residential character of the surrounding area. That brings us to the petition before the Board tonight.

Currently, the subject property has dual zoning. It is both I-1, Institutional District and Rs-1, Country Estates District. The area which occupies the school is zoned I-1 and the footprint of the school also extends into the area which is zoned Rs-1, as does the parking lot. Prior to Neosho Country Christian School owning the subject property, it was owned by the Friess Lake School District which had the building function as a K5-4<sup>th</sup> grade elementary school (ironically, like the former Plat School). Since the School District was a tax-exempt entity and you are taxed at your "use" on the property and not according to Zoning designations in Wisconsin, it is unknown to Staff why only a portion of the property was zoned I-1, Institutional District and when that application took place. However, it most certainly occurred when the Town of Richfield was under control of the Washington County Planning and Parks Department, so the decision may have been out of our control. In 1996, the Town of Richfield approved a building expansion which also partly contributed to the non-conformities we see today.

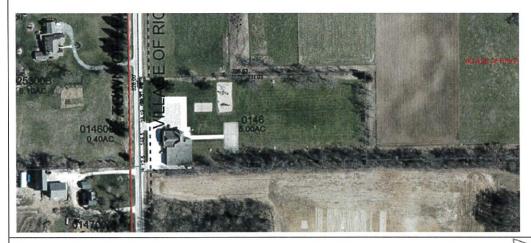
Tonight, the Village Board has a scheduled Public Hearing by virtue of a Class II Public Hearing Notice which was published in the <u>Daily News</u>. Notification to everyone within 300' of the subject property was given via First Class Mail.

At the time of this Communication Form, the Village has not received any written comments. Given the Village Board's prior actions on this property, Village Staff recommends the property be rezoned from its present zoning designations to Rs-1, Country Estates District. Given the fact that school activities are still taking place on the property, Staff recommends the rezoning be conditionally approved until Staff is given written notification from St. Augustine Catholic School that school operations have ceased on the property and that the transaction with Mr. Jeremy Hood (prospective property owner) has been consummated.

### **Current Zoning on Property**



### Washington County GIS Aerial Overview (2020)



FISCAL IMPACT:

REVIEWED BY:

Village Deputy Treasurer

Initial Project Costs: N/A Future Ongoing Costs: N/A

Physical Impact (on people/space): Use of a vacant school as residential property

Residual or Support/Overhead/Fringe Costs: N/A

### ATTACHMENTS:

- 1. Legal Description for Rezoning Application submitted by Mr. Craig Donze, Agent for Property Owners
- 2. Class II Public Hearing Notice published in the Daily News
- 3. Memo dated April 26, 2021 to residents within 300' of Subject Property
- 4. Ordinance O2021-05-01, an Ordinance to Rezone a portion of property located at 1810 Old CC (Tax Key: V10\_0146) from Rs-1, Country Estates District and I-1, Institutional District to Rs-1, Country Estates District

### STAFF RECOMMENDATION:

Motion to approve Ordinance O2021-05-01, an Ordinance to Rezone a portion of property located at 1810 Old CC (Tax Key: V10\_0146) from Rs-1, Country Estates District and I-1, Institutional District to Rs-1, Country Estates District subject to the following Conditions of Approval:

<ol> <li>Village Staff receive notification fro the property sale has been completed</li> </ol>		hool activities have ceased on the property and
APPROVED FOR SUBMITTAL BY:	v	TLLAGE CLERK USE ONLY BOARD ACTION TAKEN
Kattibal Tell Village Staff Member	Resolution No. Ordinance No. Approved	Continued To:  Referred To:  Denied
Village Administrator	Other	File No.

### LEGAL DESCRIPTION - REZONING OF THE SOUTHWEST 5.0 ACRES

NEOSHO COUNTRY CHRISTIAN SCHOOL, INC.

**1810 OLD CC HARTFORD, WI 53027** 

V10-0146

PART OF THE WEST 1/2 SW V1430 P263+V1449 P585-592, KNOWN AS PARCEL 6:

THAT PART OF THE SOUTHWEST 1/4 OF SECTION 7, TOWNSHIP 9 NORTH, RANGE 19 EAST, TOWN OF RICHFIELD, WASHINGTON COUNTY, WISCONSIN, DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF SAID SECTION 7; THENCE NORTH 00°37' EAST, A DISTANCE OF 1311.00 FEET ALONG THE WEST LINE OF SAID SECTION 7 TO THE POINT OF BEGINNING; THENCE SOUTH 89°55' EAST, A DISTANCE OF 263.00 FEET TO A POINT; THENCE NORTH 00°37', A DISTANCE OF 105.00 FEET TO A POINT; THENCE NORTH 89°55' WEST, A DISTANCE OF 263.00 FEET TO THE WEST LINE OF SAID SECTION 7; THENCE SOUTH 00°37', A DISTANCE OF 105 FEET ALONG THE WEST LINE OF SAID SECTION 7 TO THE POINT OF BEGINNING; SAID LANDS CONTAINING 5.00 ACRES MORE OR LESS OF LAND ZONED I-1.

PREPARED BY:

**CRAIG DONZE, PE PLS** 

S-3182

### (Class II Public Notice)

### NOTICE OF PUBLIC HEARING

### VILLAGE OF RICHFIELD

Thursday, May 20, 2021

### PLEASE TAKE NOTICE:

Notice is hereby given, pursuant to Section 19.84, Wis. Stats., and provisions of the Village of Richfield Code of Ordinances, that the Village of Richfield Village Board will conduct one (1) public hearing on Thursday, May 20, 2021 at the Richfield Village Hall, located at 4128 Hubertus Road:

1) Proposed re-zoning of a portion of the property located at 1810 Old CC Hartford (Tax Key: V10-0146) from I-1, Institutional District, to RS-1, Country Estate. The legal description of the area to be rezoned is: COMMENCING AT THE SOUTHWEST CORNER OF SAID SECTION 7; THENCE NORTH 00°37' EAST, A DISTANCE OF 1311.00 FEET ALONG THE WEST LINE OF SAID SECTION 7 TO THE POINT OF BEGINNING; THENCE SOUTH 89°55' EAST, A DISTANCE OF 263.00 FEET TO A POINT; THENCE NORTH 00°37', A DISTANCE OF 105.00 FEET TO A POINT; THENCE NORTH 89°55' WEST, A DISTANCE OF 263.00 FEET TO THE WEST LINE OF SAID SECTION 7; THENCE SOUTH 00°37', A DISTANCE OF 105 FEET ALONG THE WEST LINE OF SAID SECTION 7 TO THE POINT OF BEGINNING; SAID LANDS CONTAINING 5.00 ACRES MORE OR LESS OF LAND ZONED I-1.

For information regarding these petitions, please contact Jim Healy, Village Administrator at (262)-628-2260. This application is available during normal business hours. All interested parties will be heard. Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made to the Village Clerk's Office at (262)-628-2260 with as much advanced notice as possible. Dated this 26<sup>th</sup> day of April, 2021.

### **Publication Dates:**

May 6, 2021 May 13, 2021

Jim Healy Village Administrator Village of Richfield 4128 Hubertus Road Hubertus, WI 53033 (262)-628-2260



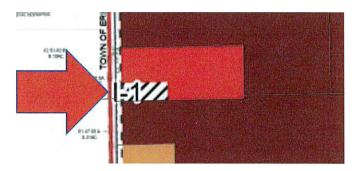
TO: Residents within 300' of St. Augustine Catholic School, Tax Key: V10 0146

FROM: Jim Healy, Village Administrator

**DATE: April 26, 2021** 

SUBJECT: Public Hearing Regarding St. Augustine Catholic School

The Village of Richfield will be hosting a Public Hearing (notice attached) on Thursday, May 20<sup>th</sup>, 2021 at Richfield Village Hall at 7:00 p.m. during the regularly scheduled Village Board Meeting regarding the petitioned Rezoning request to remove the area zoned I-1, Institutional District back to Rs-1, Country Estates District for the property located at 1810 Old CC.



In December of 2020, St. Augustine Catholic School purchased the former Plat School and are moving their operations to this newly acquired property for the start of the 2021-2022 school year. As a result of that property acquisition, St. Augustine Catholic School is working with a private individual for the purchase of their former school. The new buyer plans on utilizing the subject property and former school building as a single-family residential use, so they are petitioning the Village to amend the Village's Zoning Map to reflect the change in "use".

In a letter dated March 22<sup>nd</sup>, 2021 the Village wrote to residents living within 300' of St. Augustine Catholic School to inform them of a Community Sensitivity Meeting being held at St. Augustine Catholic School on Thursday, April 8<sup>th</sup>, 2021. Approximately 10 people came to this meeting. The plans for the single-family home were discussed during a walking tour of the building and a floorplan was shared with those in attendance. This meeting was held prior to the Public Hearing on April 15<sup>th</sup>, 2021 discussing the proposed change to the Village's Future Land Use Map. Following this public hearing, the Village Board subsequently approved the request which changed the Future Land Use Designation from "Institutional" to "Single Family". Since that petition was approved by the Board, the applicant was then able to proceed with the petitioned Rezoning request. The request is to remove the area zoned I-1, Institutional District (shown above) back to Rs-1, Country Estates District, which is what the balance of the property is currently zoned (shown above in red). The public hearing on May 20<sup>th</sup> will discuss this petitioned Rezoning request.

The Village of Richfield sends these memos with all legal notices to better inform the public as to what is being proposed. Oftentimes, these notices are filled with legal jargon, referencing Tax Keys that are wholly unfamiliar to most residents, and make little sense to individuals who rarely deal with Zoning matters. Should you have any questions, comments, or concerns, do not hesitate to contact me at your earliest convenience. You can reach me via email at <a href="mailto:Administrator@richfieldwi.gov">Administrator@richfieldwi.gov</a> or by telephone at (262)-628-2260 Ext. 115.

### **ORDINANCE 02021-05-01**

### AN ORDINANCE TO REZONE A PORTION OF PROPERTY LOCATED AT 1810 OLD CC (TAX KEY: V10\_0146) FROM RS-1, COUNTRY ESTATES DISTRICT AND I-1, INSTITUTIONAL DISTRICT TO RS-1, COUNTRY ESTATES DISTRICT

WHEREAS, the property owner, Neosho Country Christian School, d/b/a St. Augustine Catholic School is acting as the petitioner to rezone the following parcel of land, Tax Key: V10\_0146 from Rs-1, Country Estate District and I-1, Institutional District to Rs-1, Country Estates District; and

WHEREAS, the property is proposed to be rezoned so the owner can sell the property to a private owner for the use of a single-family home; and

WHEREAS, the property owner previously petitioned for and was granted approval on April 15, 2021 for a Future Land Use Map Amendment to change the designation from "Institutional" to "Single Family"; and

WHEREAS, the rezoning petition has been submitted to the Village of Richfield Plan Commission for report and recommendation; and

WHEREAS, the required public notice of the public hearing has been provided consistent with Section 62.23 of the Wisconsin Statutes and the Village's zoning regulations; and

WHEREAS, the Village Board conducted a public hearing on May 20, 2021; and

WHEREAS, the Plan Commission has recommended to the Village Board that the rezoning change be made; and of the recommendation of the Plan Commission, having determined that all procedural requirements and notice requirements have been satisfied, having given the matter due consideration, having determined that the rezoning is consistent with the Village's Comprehensive Plan, and having based its determination on the effect of granting of said rezoning on the health, safety, and welfare for the community, and the immediate neighborhood in which said use will be located, and having given due consideration to the municipal problems involved, as well as the impact on the surrounding properties as to the noise, dust, smoke, odor and others, has hereby determined that the rezoning will not violate the spirit or intent the zoning ordinance for the Village of Richfield, will not be hazardous, harmful, noxious, offensive or a nuisance by reason of noise, dust, smoke odor or other similar factors and will not for any other reason cause a substantial adverse effect on the property values and general desirability of the neighborhood as long as the development is conducted pursuant to the following conditions and is in strict compliance with the same.

NOW, THEREFORE BE IT RESOLVED, the Village of Richfield Village Board, Washington County, Wisconsin ORDAINS AS FOLLOWS:

### Section 1. Zoning Map Change

The subject property is hereby rezoned as described above and depicted in Exhibit A, attached hereto, and the zoning map of the Village of Richfield is hereby amended to incorporate the zoning of the subject property.

### **Section 2. Effective Date**

This ordinance shall be in full force and effect from and after its passage and posting or publication as provided by law.

Section 3. Severability. Several sections of this ordinance are declared to be severable. If any section or portion thereof shall be declared by a court of competent jurisdiction to be invalid, unlawful, or unenforceable, such decision shall apply only to the specific section or portion thereof directly specified in the decision, and shall not affect the validity of any other provisions, sections, or portions thereof of the ordinance. The remainder of the ordinance shall remain in full force and effect. Any other ordinances whose terms are in conflict with the provisions of this ordinance are hereby repealed as to those terms that conflict.

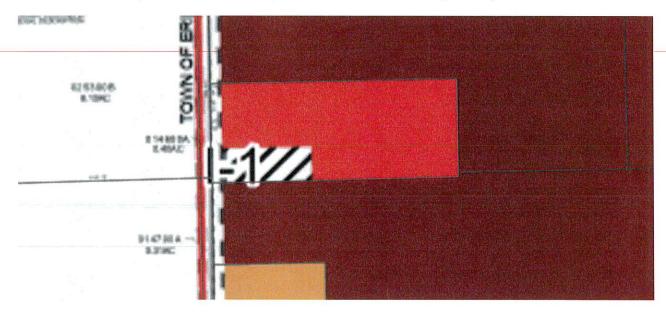
Section 4. Effective Date. This ordinance shall become effective upon passage and publication/posting.

Adopted this 20th day of May, 2021.	
Attest:	
	John Jeffords, Village President
Jim Healy, Village Clerk/Administrator	_

### Exhibit A

Tax Key: V10\_0146

Rs-1 Country Estates District & I-1, Institutional District to Rs-1, Country Estates District



### Legal Description of area to be rezoned:

COMMENCING AT THE SOUTHWEST CORNER OF SAID SECTION 7; THENCE NORTH 00°37' EAST, A DISTANCE OF 1311.00 FEET ALONG THE WEST LINE OF SAID SECTION 7 TO THE POINT OF BEGINNING; THENCE SOUTH 89°55' EAST, A DISTANCE OF 263.00 FEET TO A POINT; THENCE NORTH 00°37', A DISTANCE OF 105.00 FEET TO A POINT; THENCE NORTH 89°55' WEST, A DISTANCE OF 263.00 FEET TO THE WEST LINE OF SAID SECTION 7; THENCE SOUTH 00°37', A DISTANCE OF 105 FEET ALONG THE WEST LINE OF SAID SECTION 7 TO THE POINT OF BEGINNING; SAID LANDS CONTAINING 0.634 ACRES MORE OR LESS OF LAND ZONED I-1.



### VILLAGE OF RICHFIELD

### VILLAGE BOARD COMMUNICATION FORM

MEETING DATE: May 20, 2021

SUBJECT: Board and Commission Appointments

DATE SUBMITTED: May 11, 2021

SUBMITTED BY: Katherine Gehl, Administrative Services Coordinator

POLICY QUESTION: DOES THE VILLAGE BOARD WISH TO APPROVE THE RECOMMENDATIONS OF THE VILLAGE PRESIDENT FOR APPOINTMENTS TO THE VILLAGE'S VARIOUS BOARDS AND COMMISSIONS?

### ISSUE SUMMARY:

The Board must appoint or re-appoint members to assorted Boards and Commissions. The choices of the Village President will be presented at the meeting for consideration by the Board of Trustees.

Board/Commission	Total # of Vacancies
Admin. Review Appeals Board	3
Architectural Review Board	1
Board of Appeals	2
CIP Admin. Committee	4
Park Commission	2
Plan Commission	4

FISCAL IMPACT:

REVIEWED BY:

Village Deputy Treasurer

Initial Project Costs: N/A

Future Ongoing Costs: \$30.00/meeting per appointee

Physical Impact (on people/space): N/A

Residual or Support/Overhead/Fringe Costs: Payroll related and administrative costs

### ATTACHMENTS:

1. List of Appointees prepared by Village President Jeffords (Forthcoming)

### STAFF RECOMMENDATION:

- 1. Motion to appoint (Appointee Chair, Appointee A, Appointee B) to a two (2) year term on the Village's Administrative Review Appeals Board.
- 2. Motion to appoint (Appointee A) to a three (3) year term on the Village's Architectural Review Board.
- 3. Motion to appoint (Appointee A, Appointee B) to a three (3) year term on the Village's Board of Zoning Appeals.
- 4. Motion to appoint (Appointee A, Appointee B, Appointee C, Appointee D) to a one (1) year term on the Village's Capital Improvement Plan Administrative Subcommittee.
- 5. Motion to appoint (Appointee A, Appointee B) to a three (3) year term on the Village's Park Commission.
- 6. Motion to appoint (Appointee Chair) to a one (1) year term as Plan Commission Chairman and to appoint (Village Trustee) to a one (1) year term as Village Board Representative, in addition to appoint (Appointee A, Appointee B) to a three (3) year term on the Village's Plan Commission.

APPROVED FOR SUBMITTAL BY:

VILLAGE CLERK USE ONLY BOARD ACTION TAKEN

Village Staff Member  Village Administrator	Resolution No. Ordinance No. Approved Other	Continued To:  Referred To:  Denied  File No.	
		·-	



### VILLAGE OF RICHFIELD

### VILLAGE BOARD COMMUNICATION FORM

MEETING DATE: May 20, 2021

SUBJECT: St. Augustine Road – Road Construction Bid Award

DATE SUBMITTED: May 14, 2021

SUBMITTED BY: Jim Healy, Village Administrator

POLICY QUESTION: DOES THE VILLAGE BOARD WISH TO ACCEPT THE RECOMMENDATION OF THE VILLAGE ENGINEER FOR THE RECONSTRUCTION OF ST. AUGUSTINE ROAD FROM MONCHES ROAD APPROXIMATELY 3,400' NORTH?

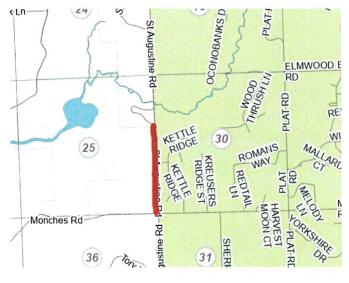
### ISSUE SUMMARY:

On May 13<sup>th</sup>, the Village held a sealed bid opening for road construction work on St. Augustine Road. The proposed work is from Monches Road heading north approximately 3,400°. This is approximately 0.64 miles. At this point on St. Augustine Road, the Road diverges into the Town of Erin and is not a part of our jurisdictional responsibility. At the regular meeting of the Village Board on March 18<sup>th</sup>, the Village Board awarded the 2021 Highway Improvement Program to Payne & Dolan with the following motion:

"Motion to accept the recommendation of Village Engineer Ron Dalton to contract with Payne & Dolan for the 2021 Highway Improvement Program for the Base Bid amount of \$886,014 and Alternates Nos. 1-4 for the total cost of \$1,282,094 and to direct Village Staff to notify residents as part of our routine Spring Pre-Construction program and prepare bidding documents for St. Augustine Road from Monches Road 3,380' north".

Per the direction of the Board, the Village Staff worked with Village Engineer Ron Dalton and advertised the project in the <u>Daily News</u> and online via the construction industry's Quest platform. From the previously awarded construction contract in March, the Village had approximately \$218,000 remaining in our \$1.5M expense line item for FY2021. Two (2) contractors supplied sealed bids on May 13<sup>th</sup>. The results of the bid opening are shown below:

Contractors	Amount Bid
Stark Asphalt	\$205,777.50
Payne & Dolan	\$206,603.00



The Work is generally described as follows: Pulverize existing asphalt roadway, perform base patching, preparation and grading of pulverized asphalt base, hot mix asphalt paving of roadway and driveways, and placement of pulverized asphalt roadway shoulders within Project Section, as awarded by the Owner.

On May 13<sup>th</sup>, the Village Engineer qualified the bids and recommended the Village accept the low bid from Stark Asphalt in the amount of \$205,777.50 If approved by the Village Board, Village Staff will work to include this information on the Village's website and provide notice to all property owners who live along this stretch of roadway. The balance of the Village's 2021 Highway Improvement Program is slated to begin the first week of June and be completed in approximately 30-40 days.

F	EVIEWED BY:	carea Con
	Village Deputy	Treasurer
t to 0.64 miles of roa	lway	
	•	
z s =		
Palton dated May 13,	2021 RE: St. Augustine Roa	d Construction Bid
Engineer Ron Dalto	to award the construction of	contract for St. Augustine
•		•
north to Stark Aspin	it in the amount of \$205,77	7.50.
	BOARD ACTION TAKEN	
Resolution No.	Continu	ed To:
Ordinance No	Referr	ed To:
Other		le No.
	e Engineer Ron Dalton 'north to Stark Aspha  Resolution No. Ordinance No. Approved	Pillage Deputy Int to 0.64 miles of roadway Iministrative  Dalton dated May 13, 2021 RE: St. Augustine Road  Engineer Ron Dalton to award the construction of roorth to Stark Asphalt in the amount of \$205,77  VILLAGE CLERK USE ONLY BOARD ACTION TAKEN  Resolution No. Continue Reference Approved

### STANDARD FORM OF BID ANALYSIS

WHEREAS the Village of Richfield (hereinafter referred to as the OWNER) has received bids on the 13<sup>th</sup> day of May 2021 for the St. Augustine Road Improvements (hereinafter referred to as the Project); and

WHEREAS Cedar Corporation (hereinafter referred to as ENGINEER) has been retained by the OWNER to prepare bid tabulations, analyze bid results and consult with the OWNER on the award of contracts.

The ENGINEER hereby consults as follows:

- 1. Bids were received from 2 bidders. Bids ranged from a low of \$205,777.50 to a high of \$206,603.00. A summary of the bid tabulation is attached.
- 2. Based upon ENGINEER's analysis of the bids received on the above PROJECT the responsive low bidder is:

Stark Pavement Corp. 12845 West Burleigh Road Brookfield, WI 53188

Bid Amount: \$205,777.50

- 3. It is understood that by this analysis, that the ENGINEER does not guarantee the Contractor's performance which is covered by the Contractor's bond, but it is a statement by the ENGINEER that the ENGINEER has no information which would lead the ENGINEER to believe that the Contractor does not have the necessary equipment and personnel to complete the PROJECT in compliance with the drawings and specifications within reasonable tolerances generally accepted in the trade.
- 4. It is further understood that this analysis is not a representation that the ENGINEER has reviewed the proposal for possible legal irregularities which should be a function of the OWNER'S legal counsel, and at the option of the OWNER.
- 5. It is further understood that in the event that OWNER feels that the Contract should be awarded on some basis other than price, the OWNER should defer further action on this PROJECT until a thorough legal review can be made by OWNER'S legal counsel.

Cedar Corporation

Submitted by: Ron Dalton, P.E.

Date:

May 13, 2021



### BID TABULATION

### ST. AUGUSTINE ROAD IMPROVEMENTS CONTRACT B-21 VILLAGE OF RICHFIELD WASHINGTON COUNTY, WI

BID DATE - May 13, 2021

I	PROJECT NAME: St Augustine Road Improvements			Stark Paver 12845 West B		Payne & L N3 W23650					
	PROJECT NO: Contract B-21			Broofield,		Waukesha,					
ITEM NO.	ITEM DESCRIPTION	UNIT	QTY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
SCHEDU	JLE A -										
1	PULVERIZE EXISTING ASPHALT	S.Y.	8,300	\$1.00	\$8,300.00	\$1.75	\$14,525.00		\$0.00		\$0.00
2	BASE PATCHING REMOVAL	C.Y.	550	\$22.65	\$12,457.50	\$10.00	\$5,500.00		\$0.00		\$0.00
3	BASE PATCHING BACKFILL - 1 1/4" DENSE	TONS	1,100	\$19.45	\$21,395.00	\$15.00	\$16,500.00		\$0.00		\$0.00
4	SUBGRADE REINFORCEMENT FABRIC TYPE SR	S.Y.	830	\$2.50	\$2,075.00	\$1.60	\$1,328.00		\$0.00		\$0.00
5	LOWER LAYER HMA PAVEMENT 3"	TONS	1,500	\$58.50	\$87,750.00	\$59.50	\$89,250.00		\$0.00		\$0.00
6	UPPER LAYER HMA PAVEMENT 2"	TONS	1,000	\$62.00	\$62,000.00	\$64.00	\$64,000.00		\$0.00		\$0.00
7	2' SHOULDER WITH SALVAGED ASPHALT MATERIAL	S.Y.	1,500	\$5.60	\$8,400.00	\$9.00	\$13,500.00		\$0.00		\$0.00
8	TRAFFIC CONTROL	L.S.	1	\$3,400.00	\$3,400.00	\$2,000.00	\$2,000.00		<u>\$0.00</u>		<u>\$0.00</u>
PROJEC	T TOTAL - CONTRACT B-21:				\$205,777.50		\$206,603,00		<u>so.</u> 00		<u>80,00</u>